

# Brand Guidelines

JAN 2024 | Jakarta, Indonesia Version 2.0 ENGLISH



### KOLTIVA

We're excited to introduce you to the new look, feel, and voice of Koltiva.

This brand book is created to articulate the brand. This helps every single person in our organization, internal and external partners clearly understand and convey the brand.

With your help, we can build a meaningful brand identity for Koltiva to win the hearts and minds of customers. As we build our brand, it is vital that we maintain our message with clarity and consistency across every touch point.

The guidelines are a living document, so please feel free to submit suggestions or ask questions to marketing@koltiva.com

### KOLTIVA

## What is this guide?

A comprehensive manual on how to use and promote Koltiva and its sub-brands.

These guidelines help you navigate Koltiva's requirements for the usage of brand assets including names, logos, colors, typography, icons, and photography.

## Why is this important?

Using and adhering to these guidelines helps protect our product integrity. More importantly, it helps our audience to instantly recognise references to Koltiva and its affiliates.

A consistent brand and user experience is a large aspect of building trust with our clients and potential ones. Companies like Tokopedia, Grab, Amazon and Google have their own brand guidelines which are followed thoroughly.

### When should I use it?

When creating and reviewing collaterals prior to and during the approval stage. Use this guide whenever you are marketing Koltiva or any of its affiliates.

Follow all guidelines and requirements for using brand assets on website, product development, presentation decks, marketing materials, internal communication, social media and any other brand collateral. Download, save and keep this PDF handy.

### KOLTIVA

"The importance of brand strategy and the cost of building a brand should be understood at the highest levels of an organization and across functional areas not just sales and marketing, but in legal, finance, operations, and human resources as well."

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#### Sally Hudson / Alina Wheeler on 'Designing Brand Identity'

#### Table of contents

| Brand Strategy      |           | Brand Guidelines      |           | H  |
|---------------------|-----------|-----------------------|-----------|----|
| Introduction        | <u>02</u> | Master logo           | <u>14</u> | _( |
| What is this guide? | <u>03</u> | Logo variations       | <u>15</u> |    |
| Company overview    | 07        | Lockups               | <u>16</u> |    |
| Our purpose         | 08        | Clear space           | 18        |    |
| Our vision          | 09        | Incorrect logo usages | <u>19</u> |    |
| Our vision          | 10        | Brand architecture    | 20        |    |
| Who we are          | 11        | Brand colors          | 22        |    |
| Our values          | 12        | Color gradients       | 24        |    |
| Value proposition   | 11        | Typography            | 25        |    |
| Brand voice         | 12        | <u>lcons</u>          | 28        |    |
|                     |           | Photography           | 29        |    |
|                     |           | Email Signature       | 32        |    |



How to Review

Contact and approvals

33



# Brand Strategy

The new storytelling

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# We help 6,500+ enterprises achieve traceable and resilient supply chains

# We help 1,000,000+ producers increase their annual income up to 4x



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# Our Purpose

For People, Planet, and Prosperity. We solve critical challenges in global supply chains, from increasing producers' livelihoods, enhancing environmental protection, to improving trade transparency.

pattern.



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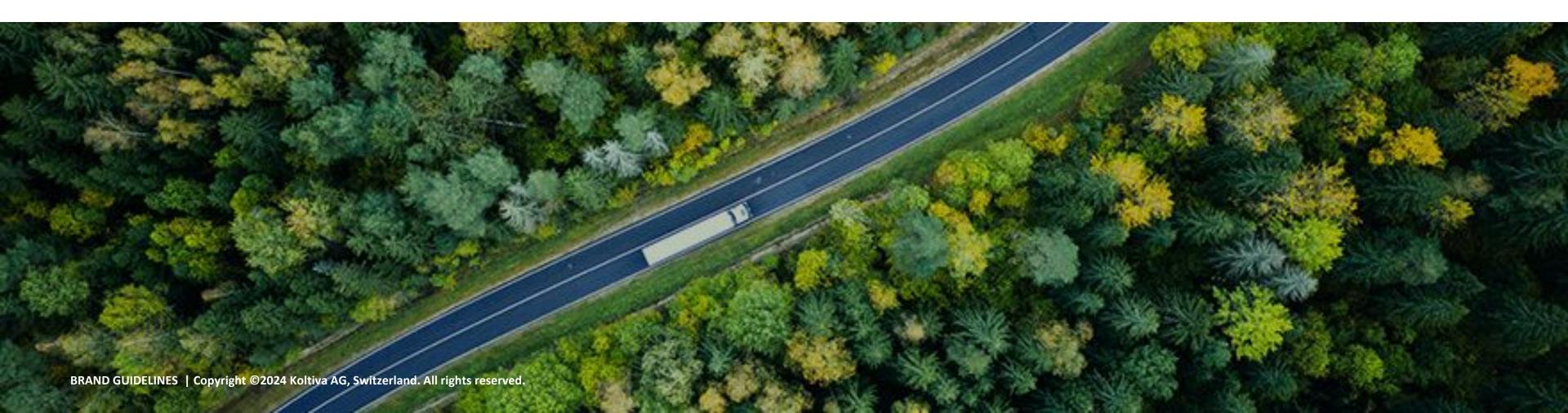
seas & marine resources.

sustainable development.

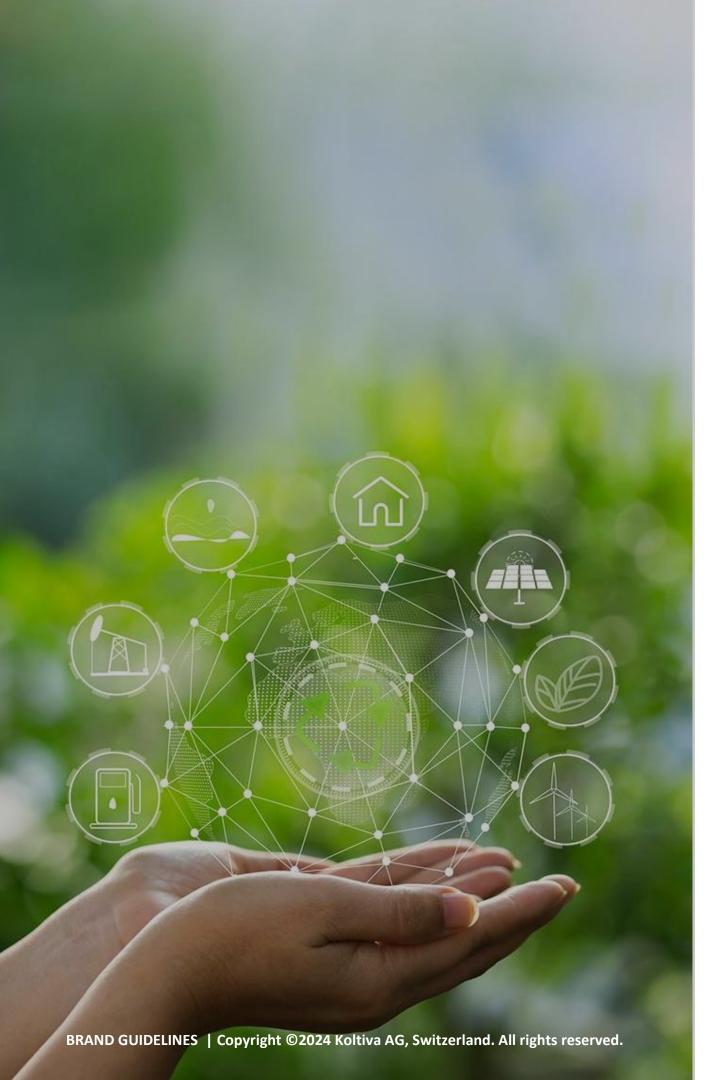
of terrestrial ecosystems.

# Our Vision

# To be the world's leading tech company in building ethical, transparent, and sustainable supply chains.







# Our Mission

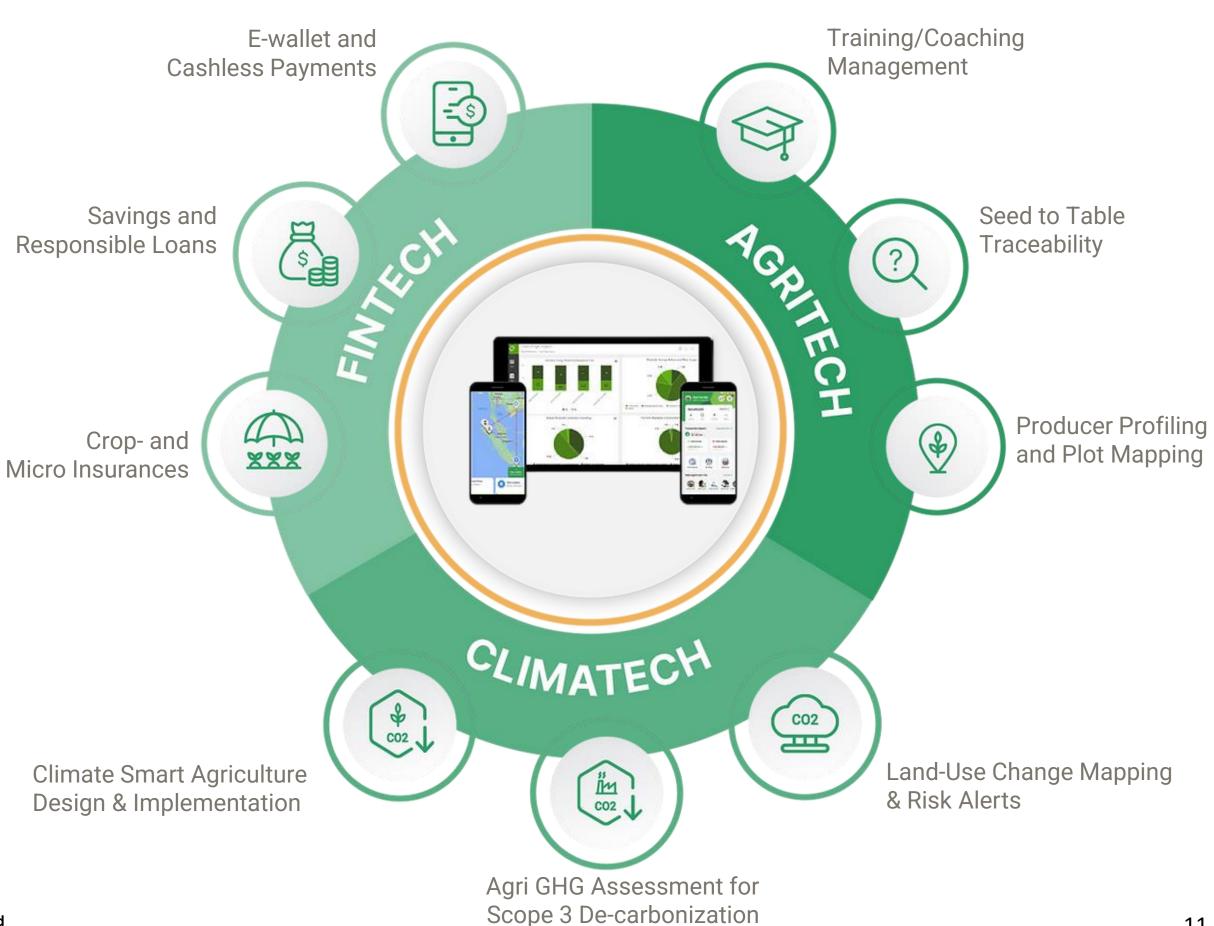
sourcing



# We strive to grow a high-performance organization, digitizing agribusinesses and producers to the transition of sustainable production and traceable

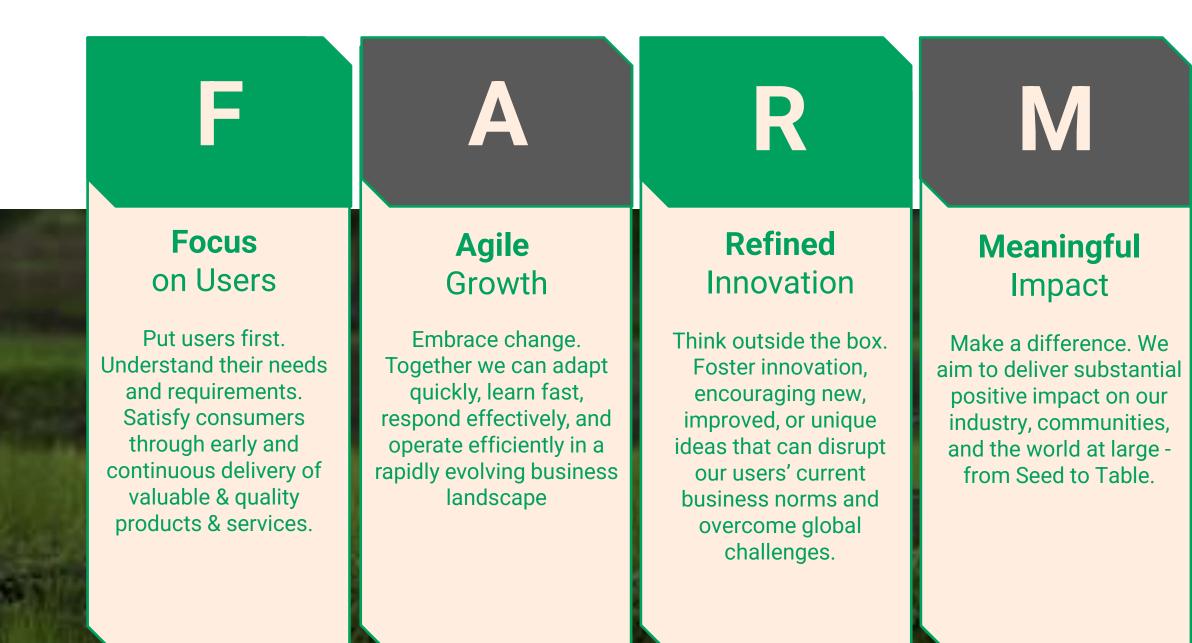
As a triple-tech company, we combine Fintech, Agritech, and **Climatech** with 'boots on the ground' for sustainable global supply chains.

Professional Services, **Beyond Traceability** 





# **Our Core Values**



#### KOLTIVA

#### **Environmental** Accountability

Ε

Guard our planet. We are committed to reducing our own environmental footprint and promoting sustainable business operations through our products and services.

# R

#### Responsible Leadership

Take initiative. We instill empowerment by enabling each staff member at all levels to assume ownership of their work. Integrity, diversity, and accountability is deeply ingrained within us.

# Communication Guideline

How to use the new logos, fonts and colors

### KOLTIVA



#### **Brand Voice**

The brand voice is a reflection of our personality and core values.

This is how we talk to people. It's the interplay of personality, tone, and style. We have the same voice all the time, but our tone will be adapted to fit the context and the client's state of mind.

#### **Personality** 01

We are competent: reliable, intelligent, leader, confident, honest, transparent and realistic.

Our communications shall convey our personality, both in visuals and written content.

Tone 03

> We communicate in an authentic and direct tone across our touchpoints.



#### Language 02

Primary audience: English US Secondary audience: Bahasa Indonesia

We talk with simple wording in 1st person. Keep sentences and paragraphs short. Use universal language that the largest possible audience can understand.

#### Purpose 04

We want to motivate and persuade. Our purpose is to make clients want to change their business practices for the better.

# Core Identity Elements

How to use the new logos, fonts and colors

### KOLTIVA



This is our most valuable identity element.

It should be your **first choice** for all marketing needs.

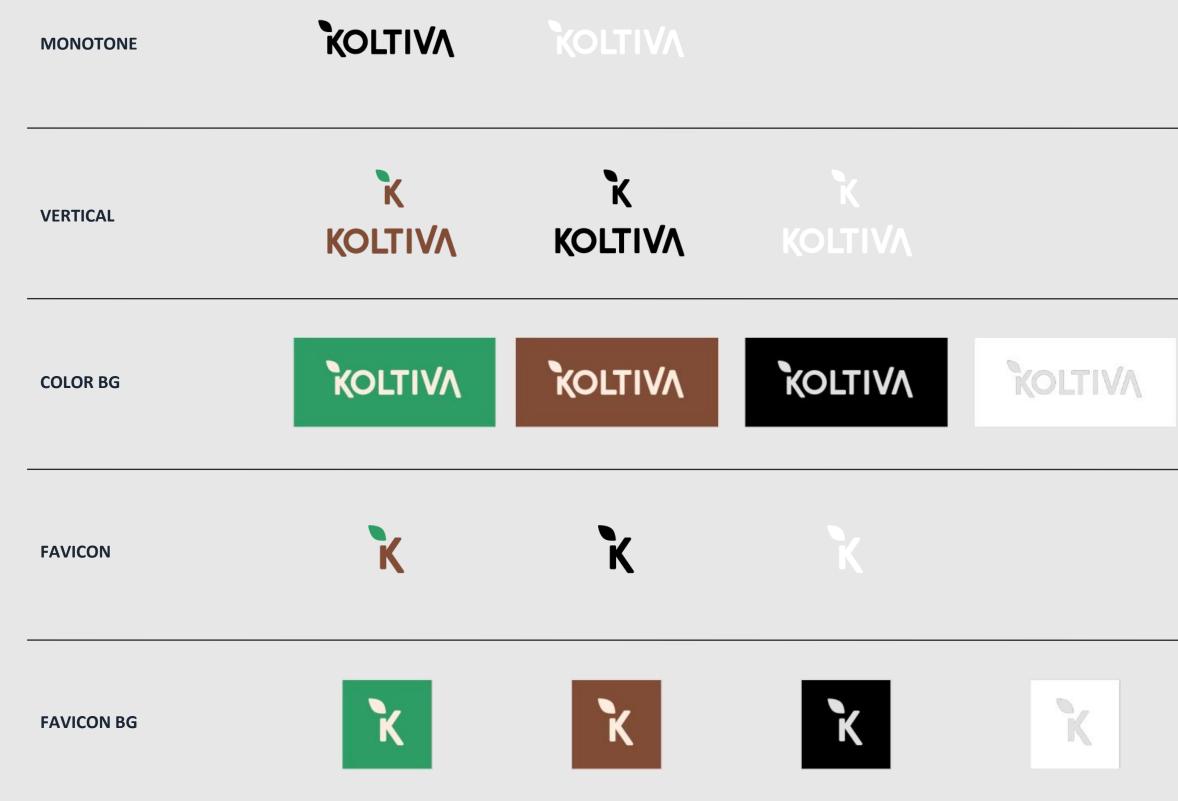




#### Logo variations

These are examples of how to use our logo in different situations, besides Black & White.

The favicon is the smallest rendition. Can be used when space is limited or when it fits certain format, better than the master logo (e.g. social media avatars, site favicon).





#### **Tagline Lockups**

The tagline lockup shall be used to end communications exclusively (e.g. footers). Sign-off lockup is used for horizontal layouts.

These should <u>never</u> be your first choice logos.













These lockups shall be used on footers for sub-brands exclusively . Sign-off lockup is used for horizontal layouts.

These should <u>never</u> be your first choice logos.





A product by **BEYOND TRACEABILITY** 

Powered by



Clear space is the area around the logo that should remain **free** of any other logos, graphics, text, or borders.

The minimum safe area can be measured by the x-height.





These are examples of modifications to the logos that are **<u>not</u>** allowed.

**<u>Do not</u>** alter, edit or modify any of the brand kit elements.

**Do not** place new logos on old designs.



Do not use gradients



Do not use unapproved colors



Do not move the leaf



Do not stretch or skew the logo



Do not use drop shadows or other effects



Do not place on a low contrast background or on unapproved colors







Do not add stroke



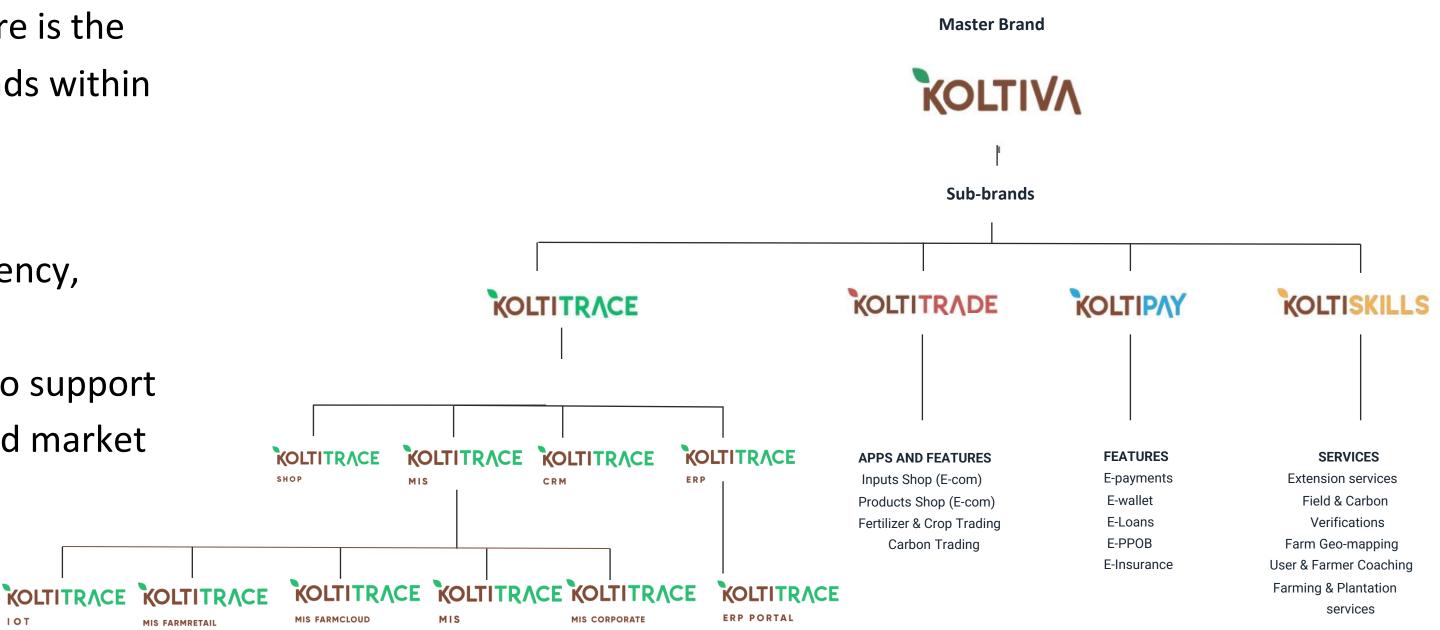
Do not change the type



Do not reposition the logo components

Brand architecture is the hierarchy of brands within the company.

We bring consistency, simplicity and standardisation to support future growth and market more effectively.



ΙΟΤ





# KOLTITRACE

## KOLTISKILLS

# KOLTIPAY

# KOLTITRADE

#### **Brand colors**

Patterns and other color combinations shall not be used in any brand expression.

#### RGB

#### Exclusively for screen

| #FFFFF  |  |
|---------|--|
| #FFEEEO |  |
| #E3CFBC |  |
| #7B766E |  |
| #212225 |  |
| #2D9D65 |  |
| #814C36 |  |
| #2BBE72 |  |
| #F0B35E |  |
| #54A7DC |  |
| #DB4D4E |  |
|         |  |



#### **HERO COLOR**

#2D9D65

#### **SECONDARY COLOR**

**#814C36** 

SUB-BRANDS HERO COLORS

KOLTITRACE

KOLTISKILLS

KOLTIPAY

KOLTITRADE

#### Brand colors

The following color palette is a scheme of 14 solid colors for Koltiva and subbrands.

Patterns and other color combinations shall not be used in any brand expression.

#### СМҮК

#### **Exclusively for print**

COO M OO Y OO K OO COO M OO Y 7 K 10 C10 M 20 Y 25 K OO C50 M 45 Y 50 K 10 C75 M70 Y 60 K 70 C90 M 10 Y 85 K 00 C30 M 70 Y 80 K 30 C70 M 00 Y 90 K 00 C70 M 15 Y 00 K 00 C10 M 85 Y 70 K 00



#### **HERO COLOR**

C90 M 10 Y 85 K 00

**SECONDARY COLOR** 

C30 M 70 Y 80 K 30

**SUB-BRANDS HERO COLORS** 

KOLTITRACE

KOLTISKILLS

KOLTIPAY

KOLTITRADE

This scheme is for backgrounds on screen (RGB) exclusively.

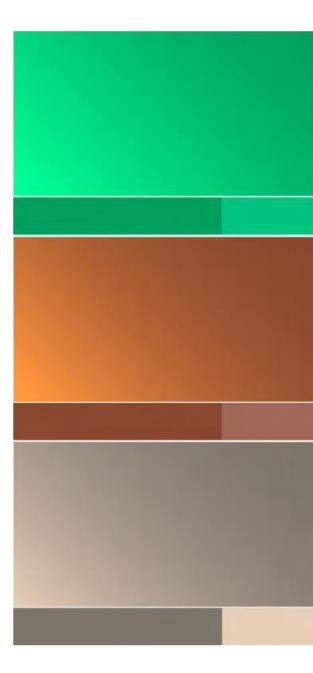
Gradients shall <u>not</u> be implemented in any print collateral. **Exclusively for screen** 

BROWN #814C36 #996C5B #BF9B91

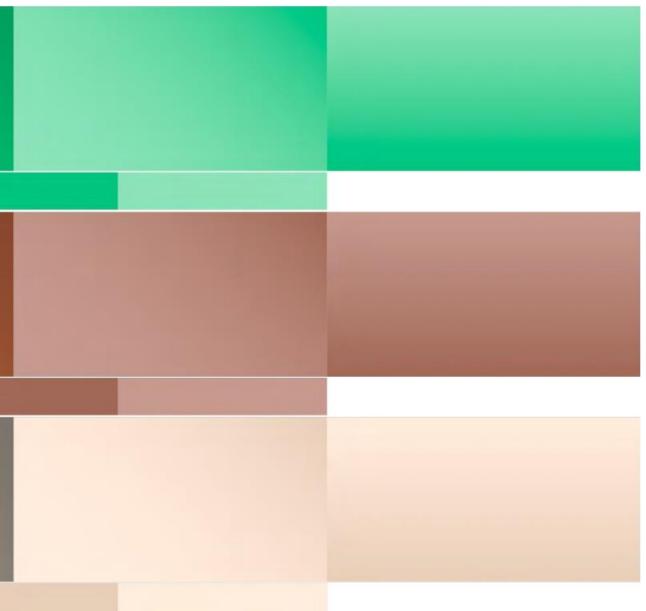
GREEN

#2D9D65 #4DC184 #A0E0BD

SAND #7B766E #E3CFBC #FFEEE0







#### Font for headlines.

### **Gilroy Extra Bold**

Aa

Where to use it? Website & Microsites Social media Mail newsletters Print collaterals (brochures, leaflets, posters, banners, etc.)

**ABCDEFGHIJKLMNOPQRSTUVWXYZ** abcdefghijklmnopqrstuvwxyz @ # ? ! & % \\*/ . : ; , [ ] { } ( ) 1234567890

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## Typography

posters, banners, etc.)

#### Typeface for text.

#### Inter

|   | Inter Regular         |          |
|---|-----------------------|----------|
|   | Inter Italic          |          |
|   | Inter Light           |          |
|   | Inter Medium          |          |
|   | Inter Medium Italic   |          |
|   | Inter SemiBold        | ABCDEFC  |
| Where to use it?<br>Website & Microsites                    | Inter SemiBold Italiç |          |
| Social media  | Inter Bold            | abcdefgh |
| Mail newsletters<br>Print collaterals (brochures, leaflets, | Inter Bold Italic     | @#?!8    |

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#### GHIJKLMNOPQRSTUVWXYZ

#### shijklmnopqrstuvwxyz

## **&** % \\*/.:;,[]{}() 1234567890

## Typography

## Typeface for **presentation decks** exclusively.

#### Where to use it? Digital presentations Web & Mobile Apps

### <u>Roboto</u>

Roboto RegularRoboto ItalicRoboto LightRoboto Light ItalicRoboto MediumRoboto Medium ItalicRoboto BoldRoboto BoldRoboto Black@ # ?Roboto Black Italic

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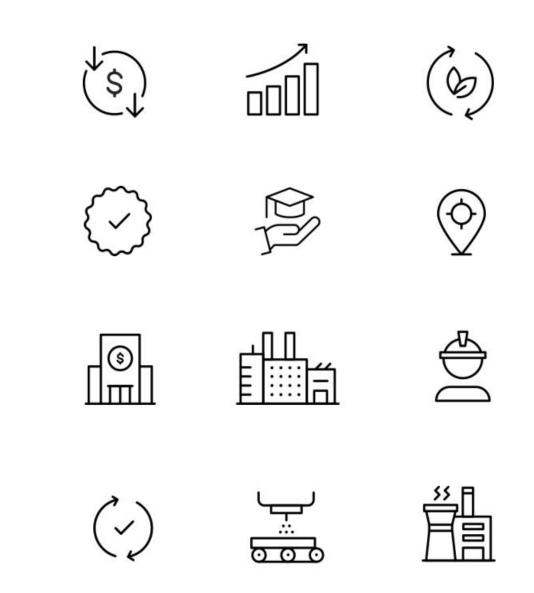


## ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz @ # ? ! & % \\*/ . : ; , [] { } ( ) 1234567890

#### lcons

Our icons are clean flat vectors in outline stroke.

If you need any additional, please follow this graphic style to ensure consistency.



Deck Repository here

SVG/PNGs here

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### Photography

Our images convey that we are competent, professional, reliable and transparent, with special focus on fields and farms.

The imagery blends farming spaces, multiple crops, and Indonesian farmers and agents collaborating at work. The model shots are natural, approachable and candid to reinforce our mission and values. All framed set-ups shall be decluttered to give good legibility in case of text overlays.

<u>Note</u> : Images downloaded from <u>Unsplash</u> are free for commercial use. However, photographer shall always be credited.

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#### KOLTIVA





Copy-paste the example and follow the guide to format the text.

Same formatting ensures consistency. If you feel lost, ask for help to the Marcom Team. EMAIL BODY TEXT Calibri, Regular, 11pt, Black, Spacing 6pt

DIVIDER LINE One dash, Arial, Regular, 10pt, Black

YOUR NAME Arial, Bold, 10pt, Black, Spacing 6pt

**ROLE** Arial, Regular, 9pt, Black, Spacing 6pt

COMPANY

KOLTIVA: Arial, Regular, CAPS, 9pt, Black

Double space + Vertical bar + Double space Tagline: Arial, Regular, Title Case, 9pt, Black, Spacing 12pt

**COUNTRY & PHONE** Arial, Regular, 9pt, Black, Spacing 2pt

WEBSITE & SOCIAL Arial, Regular, 9pt, Black, Hyperlinked, Spacing 2pt

Double space Website LinkedIn YouTube



## Examples New Email

#### **Manfred Borer**

Chief Executive Officer KOLTIVA | Beyond Traceability

Indonesia: +62 81 2699 2700 Switzerland: +41 76 2966 999 Website LinkedIn YouTube

#### Reply (shorter)

#### **Manfred Borer**

Chief Executive Officer KOLTIVA | Beyond Traceability All brand and marketing collaterals for Koltiva and sub-brands must be preapproved by the Marcom Team.

Please plan for at minimum a 2-business day review SLA. To ensure a timely approval, please include the following:

#### **PROJECT DESCRIPTION**

Brief description of your project, location, and start/ end dates.

#### **BUSINESS APPROVAL**

Please cc the person who you have worked with on Koltiva's business team.

#### **CONTENT APPROVAL**

Submit your content for review via mail to marketing@koltiva.com



# Thank You.

If you have any branding related questions, please drop us a line.

Marketing Department

Marketing@koltiva.com

koltiva.com

<u>LinkedIn</u>

<u>YouTube</u>



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